



5 Cascades Crescent, Cascades Office Park, Montrose, KwaZulu-Natal, Pietermaritzburg, 3202
Tel: 033 347 8600, Fax: 033 347 0913, info@ada-kzn.co.za

INTERNAL AUDITOR

6 Month Position

REFERENCE NUMBER: (ADA 2019/04/01)

Minimum requirements

A recognised Bachelor's degree or National diploma in Internal Auditing with 3-4 years' work experience in internal auditing. Studying towards CIA will be an added advantage. A valid driver's license

Key Competencies

- Knowledge of the relevant Acts and regulations (PFMA and Treasury Regulations)
- Knowledge of the Internal standards of the professional practice of Internal Auditing
- Knowledge of the Corporate Governance Framework
- Report writing
- Project Management

Key Performance Areas

- Assist in developing the three year rolling internal audit plan and annual internal audit plan based on the results of the risk assessment.
- Assist in performing internal audit including planning of projects, documenting systems and controls, assessing risks, developing and performing audit procedures.
- Assist in preparation of internal audit reports including recommendations for improvement in controls.
- Adhere to agency's quality assurance and improvement programme, the internal Audit methodology and assist in identifying the best practice trends by conducting research.
- Assist with the administration of the unit where required by the senior internal Auditor.

Suitable candidates will be selected with the intention of promoting sensitivity.

Note:

- All applicants are subject to the signing of performance agreement;
- ADA reserves the right not to appoint any applicant to the above positions.

- Applications must be submitted in the following manner :
- A brief motivation letter;
- A Comprehensive Curriculum Vitae (Previous experience must be comprehensively detailed),
- Originally certified copies of qualifications, and identity documents.
- Failure to submit the requested documents will result in the application being disqualified.
- Full names, addresses and telephone numbers of three work related referees.

Enquiries: Ms. S Myaka

Closing date: 30th April 2019

Tel: 033 347 8600

All applications must be accompanied by a detailed CV and a motivational letter, stating the relevant reference number and the name of the publication in which you saw the advertisement, for attention of Ms. N Ngubane, Agribusiness Development Agency, Private Bag x01, Montrose, Pietermaritzburg.

Should you not hear from us 8 weeks after the closing date, please consider your application unsuccessful