



BID NOTICE AND INVITATION TO BID

Promoting Agribusiness through Partnerships & Knowledge

Bid No	Description and Requirements	Evaluation criteria and Closing Date	Contact Person - Administrative/ Technical Enquires
ADAQ 02/03/2017	Provision of catering services for ADA (Board committees and external meetings as and when required) for a period of twelve (12) months.	Evaluation criteria 80/20 24 March 2017 at 11:00 am	Ms Smangele Mbatha (Technical) Tel No. 033 347 8632 mbathas@ada-kzn.co.za Ms Zuzokuhle Mposula (Administrative) Tel No. 033 347 8642 mposulaz@ada-kzn.co.za

Bid documents to be requested via email from mposulaz@ada-kzn.co.za from the 17th March 2017 at 11:00am.

Acceptable bid offers will be evaluated in terms of the applicable preference points system as per the Preferential Procurement Regulation of 2011 issued in terms of Procurement Policy Framework Act No. 5 of 2000 and/ or as set out in the bid document. The bidder's capability and suitability to provide the required goods/ services will be assessed.

Bids are to be completed in accordance with the conditions and rules contained in the bid documents or Terms of Reference and supporting documents must be placed in a sealed envelope and externally endorsed **WITH THE BID NUMBER, DESCRIPTION, CLOSING DATE OF THE BID AND ADDRESSED TO THE SUPPLY CHAIN MANAGEMENT .THE NAME AND ADDRESS OF THE BIDDING COMPANY MUST BE ENDORSED AT THE BACK OF THE ENVELOPE.**

Bid offers must be deposited in the **Bid Box** at the office of the Agribusiness Development Agency (ADA) 5 Cascades Crescent, Cascades Office Park, Montrose, Pietermaritzburg before the closing date and time. Bid offers will be opened immediately thereafter.

The Agency supports firms who comply with the national Initiatives for the advancement of HDI's and support Black Economic Empowerment.

Bidders failing to adhere to the requirements as stipulated above and in the bid document will be disqualified. The entity reserves the right not to make an award. The lowest, or any bid will not necessary be accepted and the Board of Trustees reserves the right to accept any bid either in whole, or in part thereof.